



# APPLICATION FOR ENROLMENT

Please complete the application and bring the required documents to your  
Enrolment Submission Appointment

## TYPE OF ENROLMENT *(Office use only)*

Local Intake Area   
  **Harrisdale Extension Academic Program (HEAP)**   
  Gifted & Talented (GAT)   
  Out of Area

Year Group     
 Date received

Home room    
 Received by

Entry date           
 Date entered

Interview details    
 Entered by

## STUDENT DETAILS

Legal surname    
 First name

Middle name/s    
 Preferred first name

Date of birth         
 Gender Identity  Female   
 Male   
 Other:

Residential Address    
 Post Code

Student mobile             
 Religion

Student school email  @student.education.wa.edu.au

Indigenous status  Aboriginal   
 Torres Strait Islander   
 Aboriginal & Torres Strait Islander   
 Neither

First language    
 Main language(s) spoken at home

### Unique Student Identifier (USI) Number

Registered Training Organisations require students to provide a USI for enrolment in any VET training undertaken in Australia. Please refer to [www.usi.gov.au](http://www.usi.gov.au) for information about the USI and how to create one.

Have you included the USI email confirmation in the documentation for this enrolment application?  YES  NO

# PARENT/CARER 1

Title

Relationship to student

Gender Identity

Female  Male  Other

Legal surname

First name

Email

Mobile

Residential Address

Post Code

Should Parent/Carer 1 receive family mail?

YES  NO

Is Parent/Carer 1 responsible for paying fees?

YES  NO

In the event of an emergency should Parent/Carer 1 be notified:

1  2  3

All parents across Australia, no matter which school their child attends, are asked to provide information about their background. Providing this information is voluntary but your information will help the Department of Education ensure that all students are being well served by our public schools.

Country of birth

First language

Main language spoken at home

Occupation

Employer

Business phone

What is the highest year of school Parent/Carer 1 has completed?

Year 12 or equivalent  Year 11 or equivalent  Year 10 or equivalent  Year 9 or equivalent

What is the level of the highest qualification Parent/Carer 1 has completed?

Bachelor Degree or above  Advanced Diploma/Diploma  
 Certificate I to IV (including trade certificate)  No non-school qualification

What is the occupation group for Parent/Carer 1? (Please refer to Page 4)

- GROUP 1: Senior management in large business organisation government administration, defence and qualified professionals.
- GROUP 2: Other business managers, arts/media/sportspersons and associate professionals.
- GROUP 3: Tradesperson, clerks and skilled office, sales and service staff.
- GROUP 4: Machine operators, hospitality staff, assistants, labourers and related workers.
- Has not undertaken paid work in the last 12 months

## PARENT/CARER 2

Title

Relationship to student

Gender Identity

Female

Male

Other

Legal surname

First name

Email

Mobile

Residential Address

Post Code

Should Parent/Carer 2 receive family mail?

YES

NO

Is Parent/Carer 2 responsible for paying fees?

YES

NO

In the event of an emergency should Parent/Carer 2 be notified:

1

2

3

All parents across Australia, no matter which school their child attends, are asked to provide information about their background. Providing this information is voluntary but your information will help the Department of Education ensure that all students are being well served by our public schools.

Country of birth

First language

Main language spoken at home

Occupation

Employer

Business phone

What is the highest year of school Parent/Carer 2 has completed?

Year 12 or equivalent

Year 11 or equivalent

Year 10 or equivalent

Year 9 or equivalent

What is the level of the highest qualification Parent/Carer 2 has completed?

Bachelor Degree or above

Advanced Diploma/Diploma

Certificate I to IV  
(including trade certificate)

No non-school qualification

What is the occupation group for Parent/Carer 2? (Please refer to Page 4)

GROUP 1: Senior management in large business organisation government administration, defence and qualified professionals.

GROUP 2: Other business managers, arts/media/sportspersons and associate professionals.

GROUP 3: Tradesperson, clerks and skilled office, sales and service staff.

GROUP 4: Machine operators, hospitality staff, assistants, labourers and related workers.

Has not undertaken paid work in the last 12 months

# OCCUPATION GROUPS

These categories have been determined nationally and are designed as broad occupational groupings. Australian states and territories use the same categories.

GROUP 1	GROUP 2	GROUP 3	GROUP 4
<p>Senior management in large business organisation, government administration &amp; defence, and qualified professionals.</p>	<p>Other business managers, arts/media/sportsperson and associate professionals</p>	<p>Tradesmen/women clerks and skilled office, sales and service staff</p>	<p>Machine operators, hospitality staff, assistants, labourers and related workers.</p>
<p><b>Senior executive/manager/ department head</b> in industry, commerce, media or other large organisation</p> <p><b>Public service manager</b> (section head or above), regional director, health/education/police/fire services administrator</p> <p><b>Other administrator</b> (school principal, faculty head/dean, library/museum/gallery director, research facility director)</p> <p><b>Defence Forces</b> Commissioned Officer</p> <p><b>Professionals</b> generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> professional</p> <p><b>Business</b> (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer)</p> <p><b>Air/sea transport</b> (aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller)</p>	<p><b>Owner/manager</b> of farm, construction, import/export, wholesale, manufacturing, transport, real estate business</p> <p><b>Specialist manager</b> (finance/engineering/production/personnel/industrial relations/sales/marketing)</p> <p>Financial services manager (bank branch manager, finance/investment/insurance broker, credit/loans officer)</p> <p><b>Retail sales/services manager</b> (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency)</p> <p><b>Arts/media/sports</b> (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsperson, coach, trainer, sports official)</p> <p><b>Associate professionals</b> generally have diploma/technical qualifications and support managers and professionals</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> technician/associate professional</p> <p><b>Business/administration</b> (recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager)</p> <p><b>Defence Forces</b> senior Non-Commissioned Officer</p>	<p><b>Tradesmen/women</b> generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group</p> <p><b>Clerks</b> (bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk)</p> <p><b>Skilled Office, Sales and Service Office</b> (secretary, personal assistant, desktop publishing operator, switchboard operator)</p> <p><b>Sales</b> (company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher)</p> <p><b>Service</b> (aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor)</p>	<p><b>Drivers, mobile plant, production/processing machinery and other machinery operators. Hospitality staff</b> (hotel service supervisor, receptionist, wait/bar attendant, kitchen hand, porter, housekeeper)</p> <p><b>Office assistants, sales assistants and other assistants</b></p> <p><b>Office</b> (typist, word, processing/data entry/business machine operator, receptionist, office assistant)</p> <p><b>Sales</b> (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker)</p> <p><b>Assistant/aide</b> (trades assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant)</p> <p><b>Labourers and related workers</b></p> <p><b>Defence Forces</b> ranks below senior NCO not included in other groups</p> <p><b>Agriculture, horticulture, forestry, fishing, mining worker</b> (farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand)</p> <p><b>Other worker</b> (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor)</p>

## OTHER CONTACT *(Emergency contact other than parent/guardian)*

Title	Relationship to student	Gender Identity		
<input type="text"/>	<input type="text"/>	<input type="radio"/> Female	<input type="radio"/> Male	<input type="radio"/> Other
Legal surname	First name			
<input type="text"/>	<input type="text"/>			
Email	Mobile			
<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
Residential Address			Post Code	
<input type="text"/>			<input type="text"/>	
Parental responsibility?	<input type="radio"/> YES <input type="radio"/> NO	Responsible for paying fees?	<input type="radio"/> YES <input type="radio"/> NO	
Do you live with student?	<input type="radio"/> YES <input type="radio"/> NO	Should this person receive family mail?	<input type="radio"/> YES <input type="radio"/> NO	

## FAMILY INFORMATION

Who does the student live with?	Are there family court orders in place?
<input type="radio"/> Both Parents/Carers <input type="radio"/> Parent/Carer 1 <input type="radio"/> Parent/Carer 2	<input type="radio"/> YES <input type="radio"/> NO
In shared custody arrangements, show the percentage split as determined by Centrelink	
Parent/Carer 1 <input type="text"/> <input type="text"/> <input type="text"/> %	Parent/Carer 2 <input type="text"/> <input type="text"/> <input type="text"/> %
Other <input type="text"/> <input type="text"/> <input type="text"/> %	

### Siblings at Harrisdale Senior High School

Name <input type="text"/>	Year group <input type="text"/>
---------------------------	---------------------------------

### Is this student in the care of Director General of the Department of Communities - Child Protection and Family Support (CPFS)?

NO  YES - If YES, please specify the name of the CPFS Case Manager, their CPFS District and their contact phone number

District <input type="text"/>	Contact number
Name <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

## STUDENT RESIDENTIAL STATUS

### Country of birth

### Is the student an Australian citizen or Permanent Resident?

YES  NO - If NO, please answer the following:

### VISA Grant Number

### VISA Sub-Class Number

### VISA expiry date

### Date of arrival in Australia

### Previous overseas school year level

# STUDENT HEALTH CARE SUMMARY

## MEDICAL DETAILS

Medical Practice/Doctor name

Phone number

Dentist Practice/Dentist name

Phone number

Permission for the school to call Doctor/Dentist?

YES  NO

Permission for the school to administer First Aid in an emergency?

YES  NO

Do you have ambulance cover?  YES  NO Insurance provider

Medicare Card

 REF NO

Expiry date

Centrelink Health Care Card

Expiry date

List any essential information that could affect in an emergency, e.g. allergy to penicillin:

## ADMINISTRATION OF MEDICATION

Written authorisation must be provided for staff to administer any form of medication. A form can be obtained from Administration.

## INFORMED CONSENT

The student's health care information will be shared with staff on a "need to know" basis unless otherwise stated. Do you give permission for the school to share your child's health care information?  YES  NO

Does the student have one or more health condition(s) that will require support from school staff?

YES (Please indicate below)  NO (If your child's requirements, change please notify the school)

## HEALTH CONDITIONS

Please select any health condition/s that the student experiences:

- Severe allergy/anaphylaxis  Vision condition  Seizures Disorder (eg epilepsy)  
 Minor/moderate allergies  Migraine/headaches  Asthma  
 Diabetes  Intensive Health Care Need (EG: Tube feeding)  Hearing condition (diagnosed)  
 Other conditions/needs. Please specify:

Has the student's Medical Practitioner provided a health care plan to assist the school to manage the condition?  YES  NO

# STUDENT HEALTH CARE SUMMARY

## DIAGNOSED LEARNING DIFFICULTY/DISABILITY

Does the student have a diagnosed learning difficulty?  YES  NO

Is the student on a diagnosis waiting list?  NO  YES - Please give details:

- |  |   |  |
|--|---|--|
| <input type="radio"/> ADHD   | <input type="radio"/> Long term illness<br>(EG: Chronic fatigue, diabetes)        | <input type="radio"/> Specific Learning Disorder<br>(EG: Dyslexia, Dysgraphia,<br>Dyscalculia) |
| <input type="radio"/> Autism Spectrum Disorder                       | <input type="radio"/> Physical Disability<br>(EG: Joint Hypermobility)            | <input type="radio"/> Specific Speech Language<br>Impairment                                   |
| <input type="radio"/> Central Auditory Processing Disorder<br>(CAPD) | <input type="radio"/> Psychological   | <input type="radio"/> Other: <input type="text"/>  |
| <input type="radio"/> Intellectual Disability                        | <input type="radio"/> Sensory disability<br>(EG: Hearing loss, vision impairment) |  |

## MENTAL HEALTH CONDITION

Does the student have a mental health condition that may require support from the school?  YES  NO

- |  |                                  |  |                                       |
|--|----------------------------------|--|---------------------------------------|
| <input type="radio"/> Anxiety                                      | <input type="radio"/> Depression | <input type="radio"/> PTSD (Post traumatic stress<br>disorder) | <input type="radio"/> Eating Disorder |
| <input type="radio"/> Other conditions/needs: <input type="text"/> |                                  |  |                                       |

**If you have ticked any of the conditions above, you MUST provide supporting documents and complete additional medical forms (at time of enrolment) .**

## MEDICAL ALERT INFORMATION

Does the students have a Medic Alert bracelet or pendant?  YES  NO

If yes, please provide details:

## ADDITIONAL STUDENT INFORMATION

Name of school student was last enrolled at? <input type="text"/>	Academic YEAR <input type="text"/> <input type="text"/>	Last day of attendance <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
--	--	---

If previously enrolled in Home Schooling, specify Education Region

Has the student ever been suspended/excluded from school?  YES  NO

IEP (Individual Educational Program)?  YES  NO

Has your child ever attended an International School Overseas or an English Language or Intensive English Centre  NO  YES - If YES, please indicate where:

Is the student in receipt of an allowance?  Secondary Assistance  Abstudy  Other  
 Youth Allowance  Assistance for Isolated Children

## LANGUAGES *(This section is for Lower School **only** - YEARS 7 and 8)*

From 2022 the study of a language other than English was made compulsory. Harrisdale Senior High School offers French and Japanese. Please choose your preferred language for Year 7 and 8:

French

Japanese

## MUSIC

All students (IMSS and Private) are expected to stay enrolled for 4 years and participate in the school co-curricular ensemble program. Music will be studied in lieu of other performance arts (e.g. Drama and Dance) in Years 7 and 8. Music students will still be able to enrol in the after school Drama Club, Musical Theatre Club and/or Dance Teams. Piano is not offered through IMSS or Harrisdale SHS.

### IMSS STUDENTS

- All IMSS Students will continue the instrument learnt in primary school (unless interested in changing to double reed instrument).
- Will continue with their in-school weekly instrumental lessons and these lesson times rotate across the day that the IMSS teacher attends Harrisdale SHS.

My child is a current Instrumental Music School Services (IMSS) student

Instrument currently learning

### PRIVATE

- Private students will be contacted to attend an audition and must continue with their private instrumental tuitions outside of the school.

My child takes private lessons

Instrument currently learning

### BEGINNERS

- IMSS offers a Beginner program to Year 7 students.
- Current IMSS students are not eligible for this program.
- This program offers a choice of: *Saxophone, Trombone, Euphonium, Percussion, Voice, and Tuba.*
- Completing of this section does not guarantee a place in the music program. Beginner places are highly sort after and are allocated after further testing.

Please indicate which instrument your are interested in learning out of the available choices:

Do you wish to enrol into our music program?

NO

YES: *If YES - You will be given a brochure at your Enrolment Submission Appointment to formally register your interest in the Music Program*

For further information please refer to the school website and/or email: [Harrisdale.SHS.Enrolments@education.wa.edu.au](mailto:Harrisdale.SHS.Enrolments@education.wa.edu.au)



## POLICIES & PERMISSIONS

I/We have read and understood Parent Handbook

YES

### SCHOOL UNIFORM POLICY

We, Parent/Carer and Student, have read, fully understand and agree to comply with the School Uniform Policy as detailed in the Parent Handbook and on the school website.

YES

### STUDENT SMARTRIDER CARD

All students at Harrisdale Senior High School are issued a SmartRider card to enable access to concessional fares on Transperth. I, Parent/Guardian, agree to my child being issued with a SmartRider card, including student photograph.

YES

### VIEWING CONSENT

I consent to my child working with G and PG texts

NO  YES

### STUDENT ONLINE SERVICES ACCOUNT (SEQTA, Student email, Internet)

I, Parent/Carer, understand and agree that my child has responsibilities when using the online services provided at Harrisdale Senior High School for educational purposes, in accordance with the Acceptable Use Agreement for school students, as detailed in the Parent Handbook and on the school website. I also understand that if my child breaches any of the rules in the agreement, the Principal may take disciplinary action in accordance with the Department of Education's Student Behaviour Policy and Procedures.

I accept the terms above and give permission for my child to have an online services account

### ONLINE SERVICES USAGE AGREEMENT

We, Parent/Carer and Student, agree that the Student is responsible for actions while using online services and for any breaches caused by allowing any other person to use their online services account. We understand the misuse of online services may result in disciplinary action, determined by the Principal, and the Student may be held liable for offences committed using online services.

AGREE & ACCEPT

### THIRD PARTY SERVICES

We, Parent/Carer and Student, have read and understood the Third Party Service Providers of Online Applications section in the Parent Handbook.

YES

### MOBILE PHONE & OTHER ELECTRONIC DEVICES POLICY

We, Parent/Carer and Student, have read, understood, and agree to follow the guidelines of the Mobile Phone & Other Electronic Devices policy, as detailed in the Parent Handbook and on the school website. This policy is in line with the Department of Education Policy.

YES

### USE OF WORK

We, Parent/Carer and Student, agree to the use of the student's work by the school.

NO  YES

### DIGITAL RELEASE PERMISSIONS

I, Parent/Carer, agree to the photography and videography of my child and my child's school work during school activities for use by the school and Department of Education for activities such as promoting the school, school events and student achievements. The school will endeavour to limit identifying information that accompanies images of your child, of their work, however there may be occasions when your child's name, class and school are published along with images.

#### IMPORTANT

I understand that while the school and Department of Education will only publish my child's information for the agreed purposes, the internet is accessible by any person worldwide. I understand that my child's information can be accessed, copied and used by any other person using the internet. I understand that once my child's information has been published on the Internet, the school and Department of Education have no control over its subsequent use and disclosure. I understand that I can withdraw this permission at any time by contacting the school or Department in writing, however, this will not affect materials that have already been published.

I give my permission

I do not give my permission

# ENROLMENT DOCUMENTS CHECKLIST

The School requires 1 of the following. Select the document you have included in this application

A copy of your Rental Agreement, showing a minimum of 12 months tenancy (from a registered Real Estate Agent)

OR

A copy of your current rates notice

PLUS at least 2 of the following, showing residential address

Utility account

Centrelink Health Care Card

Letter from Australian Taxation Office

Bank statement/Insurance Policy statement

## ADDITIONAL DOCUMENTS

The School requires ALL of the below documents. Please check that these are all included in this application

Drivers licence

School Report (most recent)

Birth Certificate

OLNA Report (applicable YEAR 10,11,12)  
(If transferring from another WA school)

Passport & Current Visa Grant Letter  
(If child or both parents are born overseas)

WACE Tracker (applicable YEAR 11,12)  
(If transferring from another WA school)

Australian Immunisation Statement

USI email confirmation

NAPLAN Report  
(If transferring from another Australian school)

Family Court Orders (if applicable)

## DECLARATION

PLEASE READ CAREFULLY BEFORE SIGNING - All signatures are required

1. I understand that the student's enrolment information is confidential and will be kept as required by the Department of Education's record keeping procedures.
2. I understand that the information on the enrolment form will be used to meet the Department of Education's reporting requirements to other Government departments or agencies. This includes providing the Department of Health with my child's immunisation status as requested.
3. This is the only enrolment I have made for the student.
4. I understand that I am required to notify the school as soon as any of the enrolment details for the student change (EG: Residential address).
5. I understand that if I provide false or misleading information the student's enrolment may be reconsidered or cancelled.
6. I have provided all documentation available to me.
7. I understand that in the event of an emergency, or a practice evacuation, it may be necessary to move students outside the perimeter of the school, under the direct supervision of staff members.
8. I agree to provide a reason when the student is absent from school.
9. The student is expected to adhere to the policies and procedures of Harrisdale Senior High School.

Parent/Carer First name

Parent/Carer Surname

Parent/Carer signature

Date

Student signature

Date

To submit this Application for Enrolment, please book an  
**Enrolment Submission Appointment:**



- Please ensure you bring your complete application and required documents to your appointment.
- The student is not required to attend the initial enrolment submission appointment.

## CONTACT US



[Harrisdale.SHS.Enrolments@education.wa.edu.au](mailto:Harrisdale.SHS.Enrolments@education.wa.edu.au)



+61 8 9397 8000

