Mobile Phone and Electronic Devices

At Harrisdale Senior High School, students are not permitted to use or have visible mobile phones or personal electronic devices such as smart watches, smart glasses, AI-enabled glasses, gaming devices, AirPods, earbuds, digital cameras or similar devices during the school day.

Devices must be switched off and stored securely from the time students arrive at school until the conclusion of the school day, including before school and break times while on site, unless an approved exemption applies. This school requirement aligns with the Western Australian Department of Education Student Mobile Phones in Public Schools Policy and applies additional local restrictions to support a safe and focused learning environment.

Unauthorised sound recording and image capturing of any member of the school community or in the vicinity of the school grounds using any electronic device including laptops, is strictly prohibited. Posting any such unauthorised images on social media is considered a serious breach of school conduct and may result in up to 10 days suspension and related sanctions such as loss of Good Standing. Third party participation in any such recording or image capture may also result in a period of suspension.

Emergency Calls

During school hours, communication between students and families should occur through the school administration. This ensures the school can maintain appropriate duty of care and respond appropriately to urgent or emergency matters.

Student safety travelling to and from school

The school recognises that there are times when it is appropriate and useful for students to have access to a mobile phone; for example:

- to contact parents outside school hours
- to confirm or change arrangements to pick up a child from music rehearsals, sport practice or similar activities before or after school
- for security to and from school and / or part time work commitments

Non-compliance

Students who are seen using, wearing or displaying a mobile phone or other personal electronic device at school without an approved exemption will have the device confiscated and managed in accordance with the following process.

1st Offence: **The confiscated item will be logged and stored at the Front Office and can be collected by the student after school hours.**

2nd Offence: As for the first offence, the device will be confiscated, logged and stored at the front office and can be collected by the student after school. Students will lose their Good Standing status and the normal behaviour management processes that may apply also include detention or suspension.

3rd and Subsequent Offences: As for the first offence, the device will be confiscated, logged and stored at the front office and can only be collected by the parent/carer of the student.
Students will lose their Good Standing status and the normal behaviour management processes that may apply also include detention or suspension.

NOTE: At any time, a student's refusal to follow a staff member's reasonable request to hand over a mobile phone or other personal electronic device will be treated as a serious breach of the school's behaviour expectations. Sanctions will include loss of Good Standing and may involve suspension from school.

Mobile phone use to purchase items at the Café

The school has aligned this policy with the Department of Education Student Mobile Phones in Public Schools Policy (Version 2.0). The use of a mobile phone to purchase items from the school Café is permitted only within the school-approved exemption outlined below:

- with permission of a teacher for a specified purpose

When students need to access their mobile phone to purchase items from the cafeteria, there are clear expectations of conduct that are to be adhered to.

Students are required to:

- Follow all staff instructions when accessing the cafe
- Phones are not to be accessed outside of the cafeteria or in the line whilst waiting to order
- Mobile phones are only to be accessed in the immediate context of purchasing items at the register
- Mobile phones are to be switched off and put away by students before exiting the cafeteria space
- At no other time are students permitted to use their mobile phones

Our why

Reasons that mobile phones and personal electronic devices are not permitted at our school:

1. Mobile phones and personal electronic devices can distract students and disrupt classes, teaching and learning and break times.
2. The school's duty of care may be compromised if students contact parents directly when they are unwell and may be collected without the school's knowledge.
3. Mobile phones and personal electronic devices remain the sole responsibility of their owner.
4. The school cannot accept any responsibility for any theft, loss or damage to these devices.
5. Good order and management of the school could be compromised if students contact parents directly for matters related to student behaviour management.

Smart Glasses, AI-Enabled Glasses and Wearable Recording Devices

Smart glasses, including Meta glasses, AI-enabled glasses, camera glasses and other wearable devices capable of recording, communicating, accessing online services, transmitting information or accessing artificial intelligence are included within this policy as personal electronic communication devices. Students are not permitted to wear or use these devices during the school day unless an approved exemption applies.

These devices create additional considerations relating to student and staff privacy, unauthorised photography or recording, access to online and AI services, academic integrity and the safe and appropriate use of technology within the school environment.

Students who bring smart glasses or similar wearable technology to school must ensure the device is switched off and stored securely. The device must not be worn, visible or used from the time the student arrives at school until the conclusion of the school day.

Students must not use any wearable device to photograph, video record, audio record, livestream or otherwise capture students, staff or visitors without explicit school authorisation.

Possession of unauthorised materials during the examination (e.g. smart watch, mobile phone, AI devices and smart glasses) and/or calculator in an examination for which it is not approved , could result in the cancellation of all, or part of, the candidate's practical and/or written examination mark.

An exemption may only be approved in special circumstances, including:

- where the device is required to support a documented medical or accessibility need
- where its use forms part of an approved reasonable adjustment for a student
- where a teacher has authorised its use for a specific educational purpose under direct supervision
- where the Principal has approved of its use for another specified purpose

Any approved use must be limited to the purpose, location and period for which the exemption has been granted.

Unauthorised use of smart glasses, AI-enabled glasses or wearable recording devices will be managed in the same way as other breaches of this policy, including confiscation and the school's behaviour management processes. Unauthorised recording may result in loss of Good Standing and may result in suspension.

This provision complements the Department's Student Mobile Phones in Public Schools Policy and Students Online in Public Schools Policy and supports student safety, privacy, responsible technology use, academic integrity and an environment focused on teaching and learning.

Cyber Safety

Parent/carer and the individual the student have a role in cyber-safety at Harrisdale Senior High School.

Harrisdale Senior High School seeks to work in partnership with families to support the ongoing safe and welcoming teaching and learning environment for all. Parents are encouraged to report significant concerns or issues regarding cyber-safety.

For example:

- eSafety Commissioner: https://www.esafety.gov.au/
- eSafeKids: https://www.esafekids.com.au/cyber-safety
- The Cybersafety Project: https://cybersafetyproject.com.au/
- Australian Centre to Counter Child Exploitation: https://www.accce.gov.au/
- Scam Watch: https://www.scamwatch.gov.au/

eSafety Commissioner: https://www.esafety.gov.au/
eSafeKids: https://www.esafekids.com.au/cyber-safety
The Cybersafety Project: https://cybersafetyproject.com.au/
Australian Centre to Counter Child Exploitation: https://www.accce.gov.au/
Scam Watch: https://www.scamwatch.gov.au/